

Tow Truck Driver Employment Application

Ajaco Towing, Inc.

Directions: Please fill out the application completely. Do not skip questions! Save the application using your first and last name as the file name. Email the completed application to Ajacotowing@gmail.com Use the word "applicant" and your first and last name as the subject line.

If you prefer to mail your application send it to 1029 Edwards Road Parsippany N.J. 07054

Tip: Download the application to your desktop, then make sure you use the latest version of the free Adobe Reader to open.

Ajaco Towing, Inc. is an equal opportunity employer and as required by law does not discriminate in employment on the basis of race, sex, religion, or age.

This application will be given every consideration, but its receipt does not imply employment. Any offer of employment with this company is contingent on the applicant proving he or she has the proper driver's license to drive a tow truck in the state of Illinois and successfully take and pass a medical examination, a possible pre-placement drug test, and any background check that the Illinois Commerce Commission or the police department of any municipality that Ajaco Towing, Inc. serves may require.

Applicant Information

Full Name: _____ Date: _____
Last First M.I.

Address: _____
Street Address Apartment/Unit #

City State ZIP Code

Phone: _____ Cell Phone: _____

Date Available: _____ Last 4 of SS#: _____

Driver's license #: _____ D/L Class: _____ D/L Endorsement: _____

Are you a citizen of the United States? _____ If no, are you authorized to work in the US? _____

Do you have experience driving a tow truck? _____ If yes, when? _____

Have you ever been convicted of a felony? _____ If yes, what crime? _____

Email: _____ Do you have a current medical examiner's certificate? _____

Education

High School: _____ City: _____ State: _____

From: _____ To: _____ Did you graduate? _____ Degree: _____

College: _____ City: _____ State: _____

From: _____ To: _____ Did you graduate? _____ Degree: _____

Other: _____ City: _____ State: _____

From: _____ To: _____ Did you graduate? _____ Degree: _____

References

Please list three **professional** references.

Full Name: _____ Relationship: _____

Company: _____ Phone: _____

Address: _____

Full Name: _____ Relationship: _____
Company: _____ Phone: _____
Address: _____

Full Name: _____ Relationship: _____
Company: _____ Phone: _____
Address: _____

Previous Employment

Company: _____ Phone: _____
Address: _____ Supervisor: _____
Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____
Responsibilities: _____
From: _____ To: _____ Reason for Leaving: _____
May we contact your previous supervisor for a reference? _____

Company: _____ Phone: _____
Address: _____ Supervisor: _____
Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____
Responsibilities: _____
From: _____ To: _____ Reason for Leaving: _____
May we contact your previous supervisor for a reference? _____

Company: _____ Phone: _____
Address: _____ Supervisor: _____
Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____
Responsibilities: _____
From: _____ To: _____ Reason for Leaving: _____
May we contact your previous supervisor for a reference? _____

Military Service

Branch: _____ From: _____ To: _____
Rank at Discharge: _____ Type of Discharge: _____
If other than honorable, explain: _____

Supplemental Information

Are you Wreckmaster certified? _____ Date: _____

Have you ever worked on commission? Please explain:

What type of salary are you expecting? _____

List any transportation related training you may possess (schools, certifications, **on-the-job training**, etc.):

List any towing related training you may possess (schools, certifications, **on-the-job training**, etc.):

List any towing equipment or technical materials that you have experience working with:

List the duties of a tow truck driver (separate each duty with a comma):

Briefly describe the procedure for hooking up a vehicle on a flat-bed carrier and the concerns a driver should be aware of:

Briefly describe the procedure for loading a vehicle on the wheel-lift of a carrier and the concerns a driver should be aware of:

How can you load a vehicle with heavy front-end damage and no tires onto the wheel-lift?

What type of equipment is needed and what is the procedure for loading a vehicle that is unable to go into the neutral gear onto the bed of a carrier?

How do you load and unload a vehicle with a broken ball joint onto the bed of a carrier without causing further damage?

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Briefly describe the procedure for hooking up a vehicle on a self-loader and the concerns a driver should be aware of:

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List the personal and professional traits you feel a good tow truck driver should have (separate each trait with a comma):

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Our ideal applicant is highly motivated to earn a large commission and produce revenue for the company by safely completing as many tows as possible, day or night and in any weather condition. Does this describe you? Please elaborate:

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The single most important thing to Ajaco Towing, Inc. is customer service and relations. Based on this statement, what are you going to bring to the table for 1) private customers, 2) corporate customers, and 3) police officers?

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List the major safety concerns of a tow truck driver and the towing industry in general:

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Describe a problem you have encountered working as a tow truck driver and how did you solve it (if n/a then in another job) :

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Describe how you would handle an upset customer, police officer, or dispatch personnel?

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Have you ever towed a rolled over vehicle? _____ If yes, list what equipment is needed and briefly describe the procedure:

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What type of equipment is needed to divert the direction of the winch cable/wire rope?

What does it mean to be a team player?

You just damaged a vehicle. What are you going to do?

Where do you see yourself in five years?

What is stressful about being a tow truck driver?

Explain how you deal with a high stress environment:

Complete the following statement: In towing _____ is money.

Have you ever processed credit card transactions? _____ Can you operate a GPS unit? _____

Have you ever been convicted of a DUI? _____ Do you use illegal drugs? _____

Are you willing to take a drug test at your own expense if given a conditional offer of employment? _____

If you do not have a current medical certificate are you willing to get one at your own expense if offered employment? _____

Do you have any drug or alcohol related convictions? _____ If yes, what? _____

Has your D/L ever been suspended? _____ If yes, why? _____

Have you ever been involved in a traffic accident where injury was caused either to yourself or another party? _____

Have you ever had a work related injury or been involved in an accident while working as a tow truck driver? _____

Are you willing to be "on-call" for a 24-hour shift? _____ Can you park a tow truck at your residence? _____

Are you going to wake up to do a tow at 3:00 a.m. on a cold snowy night in January? _____

Approximately how many days did you miss from work in the last two years? (this will be verified) _____

Are you able to stand and walk for long periods of time? _____

Can you lift at least 50 pounds without assistance? _____

Do you need any accommodations to perform any duty of a tow truck driver? _____

If yes, what accommodations are required? _____

If hired will you make a commitment to keep the interior and exterior of your tow truck clean? _____

Are you willing to provide a copy of your driving record from the Secretary of State at your own expense? _____

Disclaimer and E-Signature

Please note we serve police departments. Any applicant will have to go through a background check with multiple police departments and will receive a drug test. Failure to pass any of the checks will result in dismissal.

I certify that my answers are true and complete to the best of my knowledge.

If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.

Type full name: _____ Date: _____

Ink Signature (at time of interview) _____ Date: _____